Access client tax documents on Athene Connect

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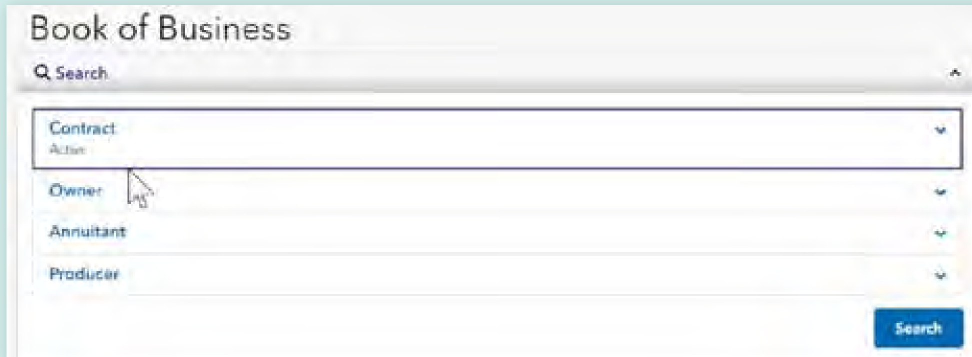
Follow the steps below to access client tax documents on Athene Connect.

1. Log into the Athene Connect website at **www.athene.com/producer/login**

2. Search for tax documents by contract or client name using one of the following locations:

   a. Quick Search Dashboard

   b. Search section on your Book of Business report



   c. Hyperlink from any of the following:

      i. Recent Business Issued report grid

      ii. Production Summary

      iii. Alerts report grid

      iv. Commissions Statements

      v. Downline Commissions

      vi. Any reports selected from the Downline Search page

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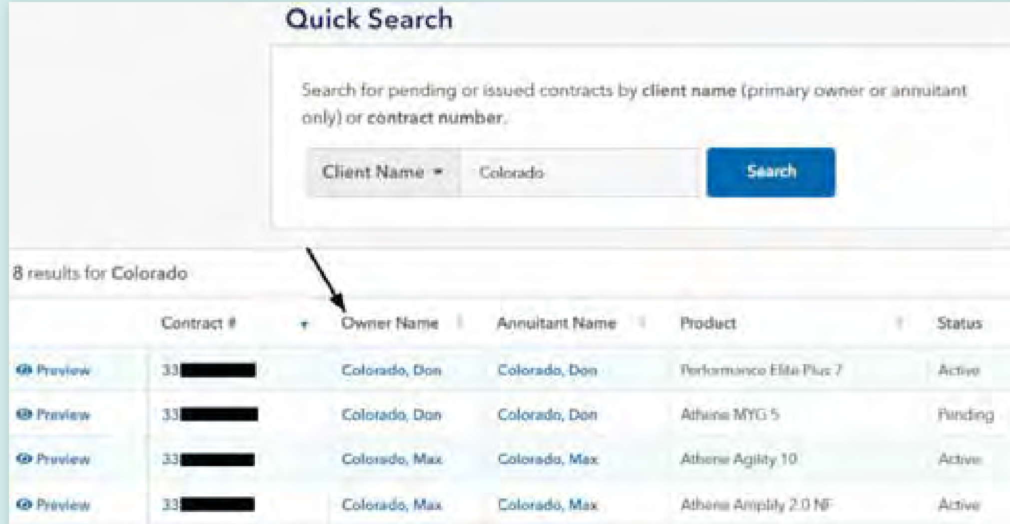
• NOT INSURED BY THE FDIC OR ANY FEDERAL GOVERNMENT AGENCY • NOT A DEPOSIT OR OTHER OBLIGATION OF, OR GUARANTEED BY, THE BANK OR ANY BANK AFFILIATE • SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED

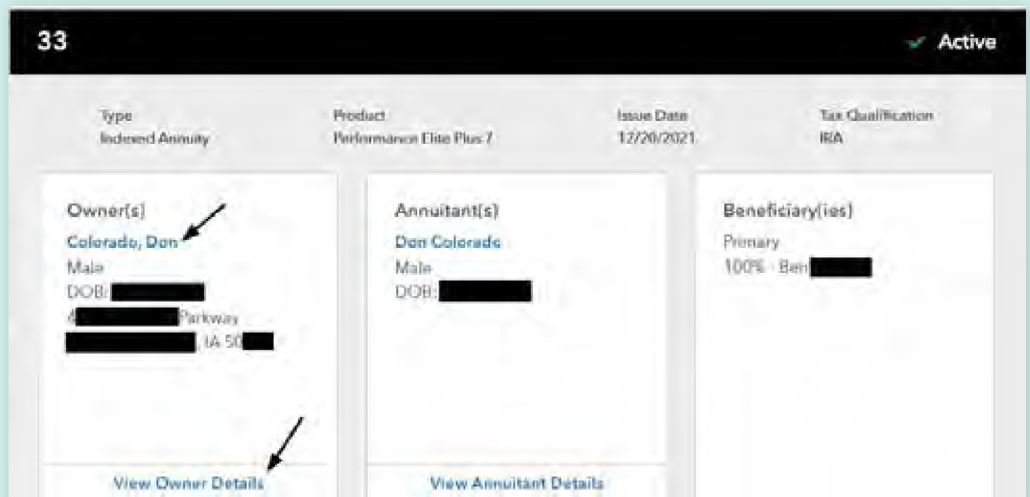
3

Open the Client View page using one of the following methods:

a. Find the client on a report grid and select the client name.

b. From the Application Details/Contract Details page, select the client name.

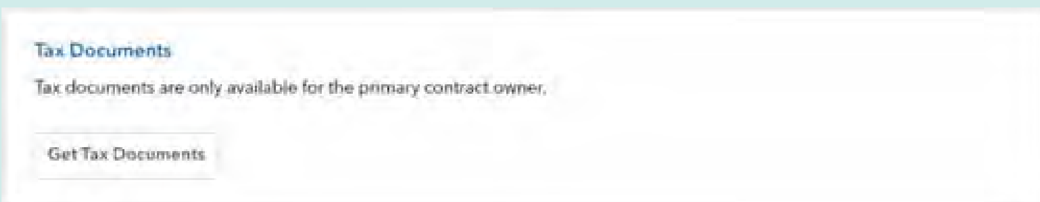




4 From the Client View page, you will see a Tax Documents section that houses any available Athene tax documents you have access to for that client.

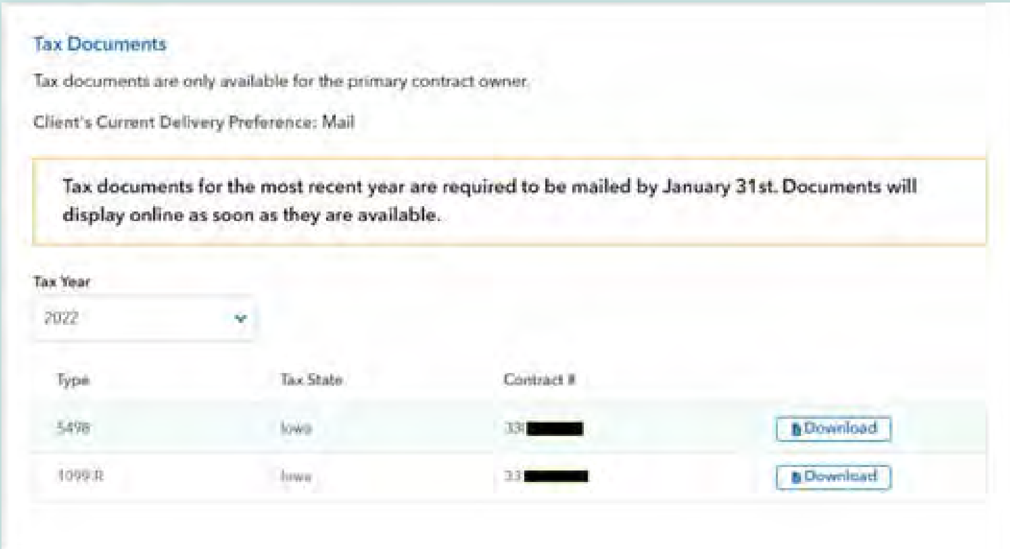
Note: You will only be able to see client tax documents for contracts you are actively servicing.

5 To access the tax documents, you must complete a Multi-Factor Authentication (MFA) by selecting the 'Get Tax Documents' button and following the MFA steps.



Note: The MFA only needs to be completed once per login session.

6 Once the MFA has been successfully completed, you can download any available tax document. The client's mail preference will also be listed on this page.



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